

**ADMINISTRATIVE BOARD**

**Mrs. Patricia Clark, Chair**

**October 26, 2013**

The Administrative Board of the Presbytery makes the following recommendations:

**RECOMMENDATIONS:**

- 1. THAT the Presbytery elect Teaching Elder Susan Denne as Moderator of the Presbytery for 2015, serving as Vice-Moderator in 2014.**
- 2. THAT the Evangelism Committee of the Presbytery of Western North Carolina Presbytery believes that the Presbyterian Church USA has a message and ministry that is needed in this area of North Carolina. They realize that some congregations are choosing to leave the PCUSA. They encourage the Presbytery to see this as a stimulus to start new mission that will meet the needs of culture and context today. Therefore, the Evangelism Committee and the Administrative Board recommend the following to the Presbytery:**

- First, that for any congregation that chooses to leave the PCUSA, we attempt to start a new worshipping community within the bounds of the PWNC. This could be in the community where the congregation departed, if this is a feasible mission field. In the case of a continuing congregation, that we support that church to grow in health and ministry.
- Second, that the Administrative Board prioritize funding for new worshipping communities, NCDs, and strengthen existing congregations (church transformation).
- Third, that the Evangelism Committee be charged with identifying areas and missions that would be open to new worshipping communities, as well as those churches open and willing to be a part of church transformation. The Evangelism Committee would bring a recommendation to PWNC about the way to go forward with helping with new worshipping communities, NCD and church transformation.
- Fourth, that we develop a grant program for 1001 New Worshipping Communities and for Church Transformation.

- CA 3. THAT the Presbytery concur with the Administrative Board and the Committee on Ministry for the Commissioned Lay Pastor Sub-Committee to assume the past responsibilities of the School for the Laity Sub-Committee and that the School for the Laity Sub-Committee cease to exist.**

The Commissioned Lay Pastor Sub-Committee will consist of the following members:

Allen Smith, Chair	Richard Hood	Linda Moore
James Aydelotte	Eloise Kaeck	Tom Parker
Robert Garrison	Marjorie Marsh	Bob Porter
Joe Gernoske	Bob McFerren	Fred Van Itallie
Barbara Ross, Ex-Officio		

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|--|---|-------------------------------------|-----|------------|--|-----|---------------|--|-----|---------------|---|-----|---------------|--------------------------------|-----|---------------|
| CA                                       | <p><b>4. THAT the Presbytery elect the following persons to serve on the Nominating Committee:</b></p> <table> <tr> <td>Mrs. Jane Hansel (Swannanoa, First)</td> <td>(B)</td> <td>2014 Chair</td> </tr> <tr> <td>Mr. Irvin Barksdale (Spruce Pine, First)</td> <td>(F)</td> <td>Class of 2016</td> </tr> <tr> <td>Mrs. Betty Davenport (Gastonia, First)</td> <td>(D)</td> <td>Class of 2016</td> </tr> <tr> <td>Ms. Susan Maveety (New Hope, Asheville)</td> <td>(B)</td> <td>Class of 2016</td> </tr> <tr> <td>Mr. Charles Kincaid (Dulatown)</td> <td>(E)</td> <td>Class of 2016</td> </tr> </table> | Mrs. Jane Hansel (Swannanoa, First) | (B) | 2014 Chair | Mr. Irvin Barksdale (Spruce Pine, First) | (F) | Class of 2016 | Mrs. Betty Davenport (Gastonia, First) | (D) | Class of 2016 | Ms. Susan Maveety (New Hope, Asheville) | (B) | Class of 2016 | Mr. Charles Kincaid (Dulatown) | (E) | Class of 2016 |
| Mrs. Jane Hansel (Swannanoa, First)      | (B)   | 2014 Chair                          |     |            |  |     |               |  |     |               |   |     |               |                                |     |               |
| Mr. Irvin Barksdale (Spruce Pine, First) | (F)   | Class of 2016                       |     |            |  |     |               |  |     |               |   |     |               |                                |     |               |
| Mrs. Betty Davenport (Gastonia, First)   | (D)   | Class of 2016                       |     |            |  |     |               |  |     |               |   |     |               |                                |     |               |
| Ms. Susan Maveety (New Hope, Asheville)  | (B)   | Class of 2016                       |     |            |  |     |               |  |     |               |   |     |               |                                |     |               |
| Mr. Charles Kincaid (Dulatown)           | (E)   | Class of 2016                       |     |            |  |     |               |  |     |               |   |     |               |                                |     |               |
| CA                                       | <p><b>5. THAT the Presbytery grant permission to Jack's Creek Presbyterian Church, Burnsville to borrow up to \$25,000 for the purpose of renovations and repairs to their parking lots and building.</b></p>   |                                     |     |            |  |     |               |  |     |               |   |     |               |                                |     |               |
| CA                                       | <p><b>6. THAT the Presbytery approve media guidelines for Presbytery meetings, with said guidelines effective January 1, 2014. (Administrative Board Attachment 1)</b></p>  |                                     |     |            |  |     |               |  |     |               |   |     |               |                                |     |               |
| CA                                       | <p><b>7. THAT the Presbytery accept general guidelines for nominating commissioners from the Presbytery to the General Assembly. (Administrative Board Attachment 2)</b></p>  |                                     |     |            |  |     |               |  |     |               |   |     |               |                                |     |               |
| CA                                       | <p><b>8. THAT the Presbytery approve the covenant with the Presbyterian Hunger Program, including the support for the Hunger Action Enabler position.</b><br/> <i>(Background: This is an annual renewal with the General Assembly Hunger Program, which helps fund the work of the Hunger Action Enabler, which is part of the responsibility of the Interim Associate Presbyter.)</i></p>   |                                     |     |            |  |     |               |  |     |               |   |     |               |                                |     |               |
| CA                                       | <p><b>9. THAT the Presbytery approve the joining of the Committee on Representation and Nominating Committee for a one-year term, effective January 1, 2014.</b></p>  |                                     |     |            |  |     |               |  |     |               |   |     |               |                                |     |               |

**FOR INFORMATION:**

10. **THAT the Administrative Board approved taking up to \$5,000 from the Presbytery reserves and moving to the Committee on Ministry budget.**
11. **THAT the Administrative Board approved the responsibilities and remuneration for a part-time Guatemala Partnership Coordinator.**
12. **THAT the Administrative Board approved the following recommendation from the Committee on Ministry with respect to monetary settlements with congregations leaving the denomination. The criteria are:**
  1. The needs of the Presbytery.
  2. The needs of the continuing congregation.
  3. The needs of the congregation requesting dismissal.
13. **THAT the Administrative Board received a report from General Presbyter, Bobbi White, of her visit with representatives of the Wee Kirk Presbyterian Church in Linville, North Carolina.**

14. **THAT the Administrative Board approved granting permission to the Wee Kirk Presbyterian Church to celebrate the Sacrament of the Lord's Supper during 2013.**  
*(This congregation acts as a chapel without an installed pastor or a session and serving the community with their contributions.)*
15. **THAT the Administrative Board reviewed and approved the following grant applications.**
- Grants (Synod - New and Small Church)**  
 Jack's Creek Presbyterian Church, Burnsville  
 Glen Alpine Presbyterian Church, Glen Alpine  
 Sweetwater Presbyterian Church, Hickory  
 West Asheville Presbyterian Church, Asheville  
 Cullowhee Presbyterian Church, Cullowhee  
 Reems Creek-Beech, Weaverville
- Grants (Synod)**  
 Resource Center
- General Assembly - 1001 Worshipping Communities**  
 West Asheville Presbyterian Church, Asheville
16. **THAT the Administrative Board approved appointment of the following members to study the current Presbytery committee structure and outline a proposal for the restructuring of Presbytery committees:**
- |                            |                              |
|----------------------------|------------------------------|
| Mrs. Paula Wallace         | Rev. Esta Jarrett            |
| Rev. Carol Steele          | Rev. Dr. Luke Harkey         |
| Rev. Dr. Mark Stanley      | Rev. Dr. Edwin Brenegar      |
| Mr. Russ Reighley, CLP     | Rev. Dr. James Aydelotte     |
| Patricia Clark, Ex-Officio | Rev. Bobbi White, Ex-Officio |
17. **THAT the Administrative Board and Personnel Committee reviewed and accepted the 2013-2014 Goals of General Presbyter, Bobbi White.**
18. **THAT a list of upcoming events of the Presbytery can be found on the back of the Presbytery Docket.**
19. **THAT the following dates have been set for youth events in 2013 and 2014:**  
*Middle School Retreat* - November 8-10, 2013 - Camp Grier  
*Middle School Youth Event - "We Didn't Start the Fire"* - Sexuality  
 Retreat for Middle School - February 22, 2014 - Montreat  
 Conference Center  
*High School Overnight Mission Retreat* - High School Youth - March  
 14-15, 2014 - Black Mountain Home for Children, Youth and Adults
20. **THAT the Administrative Board will welcome invitations from churches or institutions willing to host Presbytery meetings in 2015.**
21. **THAT the following dates have been set for 2014 Presbytery Meetings:**
- 2014**  
 January 25, 2014 ~ Hosted by Columbus Presbyterian Church  
 April 29, 2014 ~ Montreat Conference Center

July 29, 2014 ~ Warren Wilson Presbyterian Church  
October 25, 2014 ~ Unity Presbyterian Church

22. **THAT the Small Membership Church Committee reported on the meetings held with the Presbyterian Foundation for small membership churches. They encouraged all small membership churches to attend one of the next scheduled sessions that will be held on November 19 and November 21.**
  - November 19, 2013 - New Vision, Conover (9:00 a.m.)
  - November 19, 2013 - West Avenue, Gastonia (12:30 p.m.)
  - November 21, 2013 - Spruce Pine, First (9:00 a.m.)
  - November 21, 2013 - Westminster, Asheville (12:30 p.m.)
  
23. **THAT the Christian Education Committee will sponsor an over-night spirituality retreat, to be held on Friday and Saturday, February 28 - March 1, 2014 at the Montreat Conference Center.**
  
24. **THAT the Presbyterian Women will be holding their spring Gathering on:**
  - Eastern Area: Saturday, April 5, 2014 - First Presbyterian Church, Cherryville
  
25. **THAT the Administrative Board encourage the Presbytery to read the Presbyterian Women's *Horizon* magazine which focuses on this area and the Presbytery of Western North Carolina.**

# **ADMINISTRATIVE BOARD**

## **ATTACHMENT 1**

### **Presbytery of Western North Carolina**

#### **Policy on Media Presentations at Presbytery Meetings**

In recognition of the reality that communications within the life of the church can be enhanced by the thoughtful and faithful use of technology, and that multi-media resources may have their place within the context of meetings of our Presbytery, the Administrative Board adopts this policy to insure that care is taken in the selection and utilization of all forms of media proposed for presentation during Presbytery meetings:

1. The materials subject to the terms of this policy include, but are not limited to, the following:
  - a. Video and/or Audio materials displayed, projected, transmitted or replayed by any means;
  - b. Projection of still photographs or “slides”;
  - c. Projection of “powerpoint” presentations and similar resources utilizing graphic/photographic or computer generated images.
2. Persons who propose to present any of the materials listed in paragraph 1., above, must submit complete copies of the materials to the Stated Clerk not later than twenty-one (21) days prior to the date of the subject presbytery meeting, or three business days prior to the last meeting of the Administrative Board prior to the subject meeting, whichever comes first (the “deadline for submissions”). At the time of submission that person must sign a statement acknowledging the provisions of this policy, and that she/he will be solely responsible for complying with these rules.
3. Submitted materials received by the Stated Clerk after the deadline for submissions will not be accepted for presentation during the subject presbytery meeting, except in the sole discretion of the moderator, whose decision will be final.
4. It is the responsibility of the person submitting the materials to:
  - a. determine that he/she has the ability to conduct the presentation of the materials with his or her own hardware and/or software, as needed; or
  - b. to obtain, in advance, the services of someone who is familiar with the equipment, software and/or hardware, provided by the submitter or the Presbytery, who will agree to operate the equipment; and
  - c. to determine in advance of the meeting that all equipment, hardware and/or software, necessary to the successful presentation of the materials, are compatible with the equipment belonging to the submitter or to the Presbytery and in good working order.
  - d. Presbytery staff, including the General Presbyter and the Stated Clerk, will not conduct multi-media presentations.
5. Materials submitted timely will be reviewed by the Stated Clerk and the General Presbyter with regard to the content and the length of the material; the Administrative Board shall have the final authority to approve or disapprove the presentation of the materials.

# ADMINISTRATIVE BOARD

## ATTACHMENT 2

### GENERAL ASSEMBLY GUIDELINES FOR CHOOSING COMMISSIONERS:

THE NOMINATING COMMITTEE RECOMMENDS CANDIDATES BASED ON THE FOLLOWING GUIDELINES (Which may differ in any one year, but should average over several years)

- People that are active in PWNC with a good overview of the presbytery and denomination and an understanding how decisions will impact on the total denomination and its churches.
- Half women and half men (spread over ruling and teaching elders)
- Half clergy(teaching elders) and half ruling elders.
- Average one racial ethnic over years for GA.
- Geographic variety
- Different theological perspectives representing the Presbytery. (Try to have at least a few person with various theological perspective.)
- Commissioners from large and small membership churches
- Alternates from the previous year, particularly, if they attended training. (This year that would include Jay Crane and Shannon Kershner)
- Anyone nominated for moderator (Heath Rada)
- Recommendations for youth come from the Youth Committee/ youth leaders.

People who ask to be commissioners, are considered, but the above criteria is priority.