

THE PRESBYTERY OF WESTERN NORTH CAROLINA STATED CLERK'S REPORT

Ann Philbrick, Stated Clerk

October 28, 2025

The Stated Clerk presents the following:

- CA 1. **THAT Ken Murchison, Ann Philbrick, and Robbin Buchanan be requested to prepare the minutes of this Presbytery meeting for approval at the January 31, 2026 Presbytery meeting.**
- CA 2. **THAT the minutes of the July 26, 2025 Stated Meeting of Presbytery be approved as submitted.**
- CA 3. **THAT the October 2025 report of the following Administrative Commission be received and entered into the permanent record of Presbytery: (Stated Clerk Attachment 1)**
Administrative Commission for Churches Concluding Ministry
- CA 4. **THAT the Nominating/Representation Team, having completed their annual report for the year ending December 31, 2024, and submitted it to the Synod of the Mid-Atlantic, requests that it become a part of the permanent record of the Presbytery of Western North Carolina. (Stated Clerk Attachment 2)**

FOR YOUR INFORMATION:

5. **THAT the 145th Stated Meeting of the Presbytery of Western North Carolina will be held on Saturday, January 31, 2026 via ZOOM. *THAT the deadline for written reports for this meeting is Thursday, January 2, 2026. THAT the deadline for an overture is Monday, December 29, 2025.***
6. **THAT the following procedure for reviewing session records for 2024 in the year 2025, will be as follows:**
- A. Each clerk will gather the 2024 Session minutes for her/his congregation.
- B. No later than September 1, 2025, use the standard checklist to review your records as follows:
1. Write the name of your church at the top, indicating “2024” as the year.
 2. For each item on the list, check “yes” or “no.”
 3. If “yes,” in the column labeled “comment,” indicate one instance where the item can be found in your minutes.
 - i. If your minutes are numbered with consecutive pages, just indicate a page number.
 - a. If your minutes are not numbered consecutively through the year, indicate the date of the meeting where an instance of the item is found.
 4. If “no,” provide any explanation you may want to share in the column labeled “comment.”

5. In the same column labeled “comment,” add any comments you would like to make regarding any item.
- C. On the reverse side of the checklist—or on another sheet of paper if you prefer—make a note of any issues you have encountered with any items on the checklist. Especially if some are not clear and the parenthetical references to the *Book of Order* do not clarify them, please let us know what may need more explanation.
- D. If specific questions arise as you work on the checklist, feel free to call Ann Philbrick on her cell number (615-922-0845). She will be happy to help, or to find the help needed.

So that we can certify 100% compliance with the review of Session Records at the October 2025 meeting of Presbytery of Western North Carolina, please complete the checklist and return it to the Stated Clerk by September 1, 2025, either by

1. Email to (aphilbrick@presbyterywnc.org) or
2. Regular mail: 114 Silver Creek Road, Morganton, NC 28655

7. THAT the following Session Records for 2024 were submitted and approved prior to the July 2025 packet deadline:

Banner Elk	Marion, First	Siloam
Brevard-Davidson River	Newland	Tryon
Brittain	Reems Creek-Beech	Walnut
Grassy Creek		

8. THAT the following Session Records for 2024 were submitted and approved prior to the October 2, 2025 packet deadline:

Arbor Dale	Highlands, First	Pineola
Asheville, First	Lenoir, First	Quaker Meadows
Belmont, First	Lowell	Robinson Memorial
Black Mountain	Marshall	Rutherfordton
Bryson City	Micaville	Southminster
Crossnore	Mills River	Sweetwater
Dixon	Montreat	Sylva, First
Dulatown	Morrison	Third Street
Fletcher	Mount Holly, First	Trinity
Forest City, First	New Hope, Asheville	Union Mills
Franklin, First	New Hope, Gastonia	Waldensian
Good Hope	Newdale	Warren Wilson
Greenway	Newton, First	
Hickory, First	Oakwood	

9. THAT the following Sessions Records for 2024 have not been submitted for approval and are now delinquent:

Bridgewater	Grace Covenant	Old Fort
Brittain's Cove	Green Mountain	Olney
Buladean	Green Street	Pine Street
Burnsville, First	Hayesville	Ridgeview

Calvary	Hendersonville, First	Ryburn Memorial
Canton	Ironton	Shelby
Cherryville, First	Jack's Creek	Sherrill's Ford
Columbus	Kenilworth	Shiloh, Grover
Dallas, First	Long Creek	Spruce Pine, First
Dorland Memorial	Love's Chapel	Unity
Etowah	Morganton, First	Vians Valley
Gastonia, First	Northminster	Waynesville, First

STATED CLERK ATTACHMENT 1

ADMINISTRATIVE COMMISSION REPORTS September 2025

Churches concluding their Ministry:

The AC currently has oversight of two properties: one from the former Saluda Presbyterian Church and one from the former First Presbyterian Church of Bessemer City.

The AC is continuing to pursue steps to transfer the Saluda Fellowship Hall to the Saluda Pop-Up Pantry and the Church Sanctuary to the Saluda Historical Committee.

The AC has voted to donate the FPC, Bessemer City building, to a suitable party. One has been found in the Bessemer City History and Arts Society. This group is very excited at the prospect of using the building to expand their support of the heritage and the arts in that town. The legal process to make this happen is now being pursued.

Respectfully submitted,
Steve Brittain, Chair

STATED CLERK ATTACHMENT 2

PRESBYTERY REPORT TO SYNOD ON REPRESENTATION

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2025 Form for Year 2024

Presbytery Western North Carolina

I a If you have a COR:

how often does it meet? 4 or 5 times a year

does it meet with the Presbytery Nominating Committee? yes

how does it report to Presbytery? by written report

b If you do not have a COR, please state how you handle oversight of appropriate representation?

Our COR has become a part of the Nominating Team.

II What is the size of your presbytery? Churches 90 Members 12,460

What percentage of members are minorities? 3.6%

III. Of the leadership positions with in your presbytery (Leadership includes all Presbytery level committee members) :

How many are filled by women? 46 How many are filled by men? 46

IV. In the past 5 years, have you had a non-majority Moderator?

Yes X No

V. What actions or initiatives has your COR taken to try and improve your record of representation on committees?

As part of our meetings, we consider the parity of ruling and teaching elders, parity of men and women, and representation across our four presbytery neighborhoods, in addition to racial representation.

STATED CLERK ATTACHMENT 2

Correspondence has been sent to Clerks of Session, Ministers, and Churches seeking a recommendation for committees.

Through the Presbytery packets, we ask for volunteers to serve on committees of the Presbytery and also have an announcement on our display board at Presbytery meetings.

VI. What might the Synod COR do to assist your efforts to be more effective in your work?

Sharing best practices and success stories from around the Synod

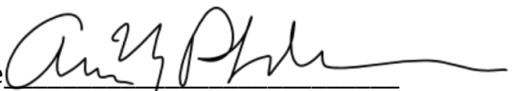
Provide publications or aids to assist Presbyteries with the struggle of seeking volunteers to serve on committees.

Report submitted by Robbin Buchanan Signature Robbin Buchanan

Phone # 828/438-4217 e-mail: buchanan@presbyterywnc.org

This document was will be part of COR's report to Presbytery on October 28, 2025

Stated Clerk Ann M Philbrick

Signature 

Date August 13, 2025

Please return this form on or before **(In office Deadline Date of August 12, 2025)**: via email to cmotley@synatlantic.org or to Synod of the Mid-Atlantic, 3601 Seminary Avenue, Richmond, VA 23227.

STATED CLERK ATTACHMENT 2

VI.

2025 COMMITTEE ON REPRESENTATION REPORT

PRESBYTERY NAME: Western North Carolina

	Committee	Total	Male Clergy	Male Laity	Female Clergy	Female Laity	Asian Amer.	African	African Amer.	Hispanic Latino	Native American	Multi-Cultural	Middle Eastern	White	Other Self Ident	Person With Disability	Youth 25/ Under	Young Adult 26-35	Adult 36-64	Senior Adult 65+
1	Budget & Finance	8	2	5	1				1					7					4	4
2	Church Development	14	3	5	3	3			1					13					5	9
3	Committee on Ministry	19	5	4	7	3			1					18					9	10
4	Presbytery Officers	4		2	2									4					2	2
5	Presbytery Council	17	5	3	6	3								17					9	8
6	Nominating Committee	5		1		4								5					2	3
7	Commissioner to 226 GA	5	1	1	1	2								5			1		1	3
8	Commissioners to 253 rd SOMA Assembly	2			1	1			1					1						2
9	Committee on Preparation	9	3	1	5									9					4	5
10	Permanent Judicial Commisson	9	3	2	2	2			1					8					6	3
11																				
12																				
13																				
14		92	22	24	28	18			5					87			1		42	49
	TOTAL																			